



3094 Elua Street  
Lihu'e, HI 96766  
T: 808-245-5959  
F: 808-245-5961  
[ywcakauai.org](http://ywcakauai.org)

## JOB DESCRIPTION

Position Title: Lead Therapist  
Department: Domestic Violence (DV) & Sexual Assault (SA) Programs  
Responsible to: Clinical Director  
Classification: Full-Time, Exempt

**General Qualifications:** In alignment with our mission; “**the YWCA of Kaua'i is dedicated to eliminating racism, empowering women and promoting peace, justice, freedom and dignity for all,**” the ideal candidate will be able to contribute to a work environment that values diversity, creativity and mutual respect, as well as:

1. Communicate effectively, both orally and in writing, with people of various ages, cultures and backgrounds.
2. Maintain effective working relationships and be a team player.
3. Assume individual responsibility and work collaboratively.
4. Utilize good organizational and multi-tasking skills and be able to handle multiple priority tasks using independent judgment.
5. Perform all duties in compliance with the laws and regulations of the State of Hawai'i and the United States government.

### **Specific Qualifications:**

1. Licensed as a clinician in the State of Hawai'i.
2. Comprehensive understanding of treatment issues for children and adult clients impacted by DV and/or SA.
3. Knowledge of intersectionality of DV, SA and Racial/Social Justice issues preferred.

### **Education & Minimum of:**

1. Master's Degree from an accredited college or university in psychology, social work, marriage & family therapy or related field.
2. Three years of post-graduate experience in a clinical setting and two years of

direct clinical service with system engagement related to victims and offenders of DV/SA.

3. One year of supervisory experience preferred.

### **Program Overview:**

The YWCA Kaua'i strives to improve the emotional, mental, and behavioral wellness of our community and provides trauma-informed, client-centered, and culturally-sensitive therapy services in a safe and confidential environment.

Therapy helps survivors, perpetrators and loved ones to address the traumatic impact that violence has had on their families, as well as to secure long-term therapeutic interventions. Therapists are Master's level marriage and family therapists, mental health counselors or social work associates and trainees working under the supervision of licensed therapists. Therapists specialize in issues relating to family and/or sexual violence, namely intimate partner violence, sexual assault, and sexual abuse while recognizing the intersectionality and impact of social & racial justice issues.

### **Responsibilities:**

1. Perform all duties in compliance with the laws and regulations of the State of Hawai'i and the United States government.
2. Provide individual, conjoint, family and group treatment services for victims, families and/or offenders of DV and SA.
3. Perform evaluation and assessment activities, including incorporating understanding of DSM-V diagnoses and treatment planning.
4. Complete all required documentation, including progress notes, clinical charting and data collection.
5. Support clinical supervision and serve as lead for clinical team.
6. Ensure contract compliance by implementing and completing reporting requirements, quality assurance and adherence to delivery of quality services.
7. Provide crisis intervention consultation, as needed.
8. Assist with leading clinical staffing, treatment meetings, trainings and agency meetings/staff development.
9. Work with other agencies to develop partnership and maintain positive working relationships. Engage in collateral contact and participate in meetings, committees, etc.
10. Participate in agency events, as related to DV, SA and Racial/Social Justice.
11. Perform other functions as needed or assigned.

### **Additional Requirements:**

1. Valid driver's license, vehicle and proof of insurance or means of transportation.
2. Current First Aid and CPR certification.
3. Willing and able to travel off-island for training and meetings as required.

4. Comply with background check requirements.

Acknowledgement of receipt of Job Description

---

Name

---

Date

Revised March 19, 2024